



Brackley RUFC  
PO Box 5964, Brackley NN13 6YF  
Telephone 01280 700 685

### **CLUBHOUSE HIRE TARIFF**

A fee of £125.00 is payable for the hire of the main hall for parties, social events etc. This includes bar facilities and bar staff.

To hire the club without bar facilities and bar staff, the fee payable is £50.00.

A deposit of £100.00 will be required, made out in the form of a cheque, complete with banker's number. This amount will be returned, after the event, if there is no damage. The full deposit will be lost if any damage is caused. Additional charges will be incurred if the cost of repairs is over this amount.

**THE CLUBHOUSE AND FACILITIES MUST BE LEFT IN THE CONDITION IN WHICH THEY WERE FOUND.**



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## **CONDITIONS OF HIRE OF BRACKLEY RUFC CLUBHOUSE**

References to the “clubhouse” herein shall be to any relevant facilities or equipment that are the subject of these conditions. References to “BRUFC” shall be to Brackley Rugby Union Football Club. References to “The Manager” shall be to the Bar Manager from time to time of the clubhouse or any officer of BRUFC.

### **1 APPLICATION**

The Hirer must be over 18 years of age. If there is more than one Hirer they shall be jointly and severally liable.

### **2 CHARGES**

- 2.1 Notwithstanding any payments stipulated on the Booking Form, BRUFC reserves the right to charge in accordance with its standard tariff from time to time prevailing.
- 2.2 Payment must be received at least 30 days in advance, except where approved by the Manager.
- 2.3 A deposit as stated in the current tariff will be required when booking.

### **3 INDEMNITY**

Use of the clubhouse is entirely at the risk of the Hirer. BRUFC accepts no responsibility for any claims, actions, demands, proceedings or costs arising out of claims made against the Hirer by a third party. The Hirer shall indemnify BRUFC against such claims and any claims made against BRUFC, or any caterers engaged at the clubhouse.

### **4 INSURANCE**

- 4.1 BRUFC may at the discretion of the Manager, and as a condition precedent to any agreement to hire the clubhouse, require the Hirer to obtain adequate insurance cover against any third party claims.
- 4.2 If so required, the Hirer shall upon request produce to the Manager a policy of insurance or appropriate cover note against normal third party risks, together with a receipt for the last premium. The insurance policy shall be with approved insurers for a sum of not less than £2,000,000, with an excess no greater than £100.

### **5 CANCELLATION**

- 5.1 BRUFC reserves the right to cancel a booking should it:
  - 5.1.1 require the use of the clubhouse owing to unforeseen circumstances.
  - 5.1.2 be of the opinion that the function is likely to prove of an objectionable or undesirable character.
  - 5.1.3 be of the opinion that the clubhouse is unfit for use.
  - 5.1.4 be dissatisfied with the evidence of insurance.
- 5.2 In the event of cancellation, except only in the case of 5.1.4, all payments received by BRUFC will be refunded to the Hirer. No other liability will be accepted.
- 5.3 BRUFC reserves the right to terminate any hiring immediately in the event of the Hirer failing to observe or perform any of these conditions, without prejudice to any right or remedy against the Hirer. BRUFC may retain the charges paid by the Hirer in mitigation of any loss sustained.
- 5.4 Cancellation by the Hirer must be received in writing 30 days before the event. If less than 30 days' notice is given, the deposit shall not be returned and the Hirer shall reimburse BRUFC for any loss.

## **6 TEMPORARY CLOSURE**

BRUFC shall not be liable for any loss or claims arising from any breakdown or failure of the supply of essential services, fire or any accident howsoever caused.

## **7 SUB-LETTING/TRANSFER**

The Hirer shall not assign, sub-let or transfer the right to use any part of the clubhouse.

## **8 NUMBER OF PARTICIPANTS / SPECTATORS**

8.1 The Hirer shall be solely responsible for the administration, organisation and running of any events.

8.2 The Hirer shall at all times limit the number of persons to the maximum allowed by the Local Authority, and/or agreed with the Manager, and shall be responsible for restricting unauthorised access. Prior arrangement shall be first agreed with the Manager, and the Hirer will pay for any requisite supervision, labour or attendance.

## **9 RIGHT OF ADMISSION AND POWER TO EVICT**

9.1 BRUFC reserves the right to refuse the admission of, or to evict, any person without stating any reason, and shall not be liable to pay any compensation as a result to the Hirer.

9.2 The Hirer shall permit free access by the Manager and Police Officers on duty.

## **10 IMPROPER USE**

The Hirer shall not use the clubhouse for any purpose other than that specified.

## **11 GOOD ORDER AND CONTROL**

11.1 The Hirer shall be responsible for good order and control. On no account shall the clubhouse be used for purposes which may bring BRUFC or the Manager into disrepute.

11.2 BRUFC may at the discretion of the Manager, and as a condition precedent to any agreement to hire the clubhouse, require the Hirer to engage up to two doormen (who shall be supplied by BRUFC) for the duration of the hire period.

11.2 The Hirer shall be responsible for leaving the clubhouse, including changing rooms and toilets, clean and tidy at the end of the hiring.

## **12 NOISE AND NUISANCE**

The Hirer shall not permit nuisance or noise to the owners, occupiers or any other persons in adjoining property, and shall indemnify BRUFC against any liability in respect of the same.

## **13 REPAIR OF DAMAGE**

The Hirer shall ensure that no loss or damage is caused and shall bear the cost of repairing or replacing any part of the clubhouse which may be lost or damaged during the course of, or in connection with, the Hiring. The amount of such cost to be determined by the Manager whose decision will be final and binding. A refundable deposit for extra cleaning, damage, or caretaker hours may be required.

## **14 ALTERATIONS**

The Hirer shall not carry out any alterations to the clubhouse nor affix any notice, equipment or decoration without prior consent of the Manager.

## **15 DOMESTIC ANIMALS**

No animal (other than a dog belonging to a registered blind person) shall be allowed to enter the clubhouse without the Manager's permission.

## **16 UNAUTHORISED PERSONS**

No unauthorised collector or canvasser shall be admitted to the clubhouse.

## **17 PHOTOGRAPHS**

Cameras may be brought into the clubhouse for private use, provided that no nuisance or annoyance is caused.

## **18 BROADCASTING AND FILMING FACILITIES**

18.1 No Hirer shall grant sound or television broadcasting or filming rights without the Manager's prior consent. BRUFC reserves the right to be a party to any negotiation, and to the terms and conditions of any agreement reached, and to share any income and publicity arising therefrom.

18.2 BRUFC reserves the right to refuse any applications for broadcasting or filming.

## **19 FIRST AID**

No First Aid attendance or equipment is provided at the clubhouse.

## **20 GAMBLING, COLLECTION OR LOTTERY**

No sweepstake, raffle or other form of lottery collections shall be permitted, except such lottery as is deemed to be lawful by virtue of any enactment relating to gaming, betting and lotteries, and for which prior written approval has been given.

## **21 VENUE**

In all correspondence, publicity and literature relating to the Hiring, the venue shall be referred to as Brackley RUFC Clubhouse, together with any relevant designation of any part of the facility.

## **22 SEATING ACCOMMODATION**

All seating arrangements shall be agreed with the Manager in advance of any Hiring. All seats shall be arranged and left with sufficient gangways to afford proper means of exit, and the Hirer undertakes to keep such gangways and all passages and exit doors free from obstruction; all to be in accordance with fire and health and safety regulations.

## **23 LOST PROPERTY**

Valuables and clothing remain at the owners' entire risk, and BRUFC will not accept any responsibility or liability in respect of any loss or damage. BRUFC reserves the right to dispose, as it thinks fit, of any lost property not claimed within 30 days of discovery.

## **24 HIRERS' EQUIPMENT AND ARRANGEMENTS**

24.1 Hirers' equipment or property may only be stored with the Manager's consent.

24.2 The Hirer shall ensure that items of electrical equipment brought into the clubhouse comply with the latest regulations and are safe and suitable for their required use. All electrical items must be tested for safety at specific periods and labelled accordingly. The Manager or Licensing Authority must be entitled to inspect equipment on request.

24.3 The Hirer shall ensure that vehicles of people attending or preparing for any event do not cause obstruction or hazard. No rigging, de-rigging, removals or deliveries are permitted between the hours of 1am and 7 am.

24.4 The Hirer shall ensure that fire exits remain clear at all times.

## **25 LICENCES AND LEGISLATION**

The Hirer shall comply with all byelaws, current legislation and statutory requirements including copyright and shall indemnify BRUFC against any failure so to comply.

## **26 CATERING AND BEVERAGES**

26.1 Hirers may undertake their own catering arrangements.

26.2 All alcoholic liquor consumed on the premises must be bought from the clubhouse bar. Corkage will be charged for any wines, spirits or other beverages brought into the clubhouse, which must have the Manager's prior agreement.

## **27 AGE LIMITS**

No person under the age of 18 years may be served with, or consume, alcoholic refreshment within the curtilage of the club.

## **28 CONSENTS**

Any consent or approval under these conditions shall, to be valid, be in writing.



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## APPLICATION FOR HIRE OF BRACKLEY RUFC CLUBHOUSE

Name:		Tel no:							
Address:									
On behalf of:									
Address:									
Day(s) of event:					Date(s) of event:				
Time(s) of event:			From:			To:			
Preparation time:			From:			To:			
Clearing away time:			From:			To:			
Type of event:									
Is the event profit making?					If YES, who receives the profit?				
FACILITIES REQUIRED	Please Tick	Office Use Only			FACILITIES REQUIRED	Please Tick	Office Use Only		
		Hours	Rate	Total			Hours	Rate	Total
Main Hall	✓				Prep / Clear				
Heygate Room					Other				
Bar*									
Kitchen**									
Crockery					<b>Total Balance Due</b>				
					<b>Deposit Paid</b>				
					<b>Outstanding Balance</b>				
*Name of person who will apply for Temporary Event Notice (Licensing Act 2003) if required:									
** If kitchen is required, please indicate use:      HOT MEAL / COLD MEAL / LIGHT REFRESHMENT									
Number of people attending:									
If music is being provided, state how and by whom:									
<b>I acknowledge receipt of a copy of the Terms and Conditions governing the hiring of the clubhouse and agree to be bound by them</b>									
Signed:					Full Name (In Block Capitals):				
Date:					Designation:				